



ROOM - PRODUCT RENTAL/LENDING CONTRACT

This Grove Park Home rental agreement may be superseded due to the needs of the residents. The rental party may be asked to relinquish the agreed space with 48 hours notice. Grove Park Home will make every effort to accommodate the rental party within the Home for the time that they have contracted for that space.

The signee agrees to pay for any damages that may be caused while they are responsible for the space. It is also agreed that the signee is responsible for set up and clean up of the property. If maintenance assistance is required there will be a nominal fee charged to cover the cost of staffing. The property will be left clean and free of debris. Garbage will be left in appropriate containers supplied by Grove Park Home. A \$25.00 clean up charge will be added to any rental party which does not leave the area tidy and free of litter.

The undersigned agrees, on behalf of the above organization, to pay for any damage from the use of said premises and agrees to all regulations of Grove Park Home as outlined.

- Grove Park Home will not be responsible for personal injury or damage, nor the theft or loss of clothing or equipment of the applicant or anyone attending the applicant's function.
- The applicant shall be responsible for the conduct and supervision of all persons admitted to Grove Park Home grounds for said function.
- Fire and building regulations for the room you have rented limits the persons in attendance to _____.
- The applicant and/or organization shall exempt Grove Park Home from any and all claims which may arise from the renters operation, where bodily injury, death, or property damage is caused. The applicant and/or organization further indemnifies Grove Park Home against any loss, cost, or damage by reason of neglect, carelessness, or injury done by the applicant and/or organization or any person on the premise with invitation, licence, or consent of the renter. This policy includes property rental, product loans, or product rentals including, but not limited to, tables and tents.
- Grove Park Home reserves the right to cancel any rental agreement in the event of an emergency.
- Rented or loaned items returned damaged must be paid for per the attached fee schedule.
- Proper sign/out procedures are to be followed. Wandering through residential areas is not permitted.
- Smoking is not allowed on Grove Park Home property.
- The use of candles is prohibited.
- The use of alcohol is not permitted in Grove Park Home.
- No audio/video equipment is available for rent or lend.
- Grove Park Home is a scent free facility and LATEX is prohibited
- Masking tape for wall decorations can be used, no cellophane tapes, tacks, or staples.
- User groups not adhering to these policies may be denied the use of Grove Park Home's space, facilities and equipment.
- Please respect the allotted time for your organization.

I have read and accept the above conditions on behalf of my organization

Renters Signature

Date

Grove Park Home Lender

ADM 41

ROOM - PRODUCT RENTAL CONTRACT - FEES

Organization	Contact Name	Phone	Email	Address
Room	Date	Start time	End time	Room Fee

Purpose:

ROOM FEE SCHEDULE

Rental Item	Details	Fee admin recov
Room Rental		
Room Setup/Teardown		
Garbage Removal		
Other		
Product Donation (see notes)		
Resident/Staff Benefit		
Credit Card Name	#	Exp

Fee Structure:

Centre/Excellence (40)	Auditorium (117)	Chapel (18)	Lower Boardroom (14)	Other
\$15/hr - \$75/day	\$20/hr - \$100/day	\$10/hr - \$50/day	\$25/hr - \$75/day	
Setup/teardown \$35.00		Garbage Removal \$15.00 (or bagged/tied)		

Product Rentals / Loans (replacement value = rv)

Card Tables \$35 (rv)	Rectangle Tables \$55 (rv)	Round Tables \$200 (rv)	Tents \$450 (rv)
Rental \$4	Rental \$5	Rental \$10	Rental \$25

Notes:
